

The Annual Quality Assurance Report (AQAR) of the IQAC
School of Law (LAW)

Part – A

Details of the Institution

1.1 Name of the Institution

SCHOOL OF LAW

1.2 Address Line 1

TAKSHSHILA CAMPUS

Address Line 2

KHANDWA ROAD

City/Town

INDORE

State

MADHYA PRADESH

Pin Code

452001

Institution e-mail address

vdinesh33@rediffmail.com

Contact Nos.

0731-2365535

Name of the Head of the Institution:

Prof. (Dr.) Dinesh Varshney

Tel. No. with STD Code:

0731-2760074

Mobile:

+919826076903

Name of the IQAC Co-ordinator:

Prof. (Dr.) Dinesh Varshney

Mobile:

+919826076903

IQAC e-mail address:

vdinesh33@rediffmail.com

1.3 NAAC Track ID

(For ex. MHCOGN 18879)

EC/66/RAR/146 dated 21-02-2014

1.4 Website address:

www.dauniv.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	“B”	Four Star	2000	“Five Years”
2	2 nd Cycle	“B”	2.57	2008	“Five Years”
3	3 rd Cycle	“A”	3.09	2014	“Five Years”
4	4 th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC: DD/MM/YYYY

21-11-2008

1.7 AQAR for the year (for example 2010-11)

2015-16

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR _____ Feb 2013 June 2013 _____ (DD/MM/YYYY)4
 ii. AQAR _____ 2013-14 _____ (DD/MM/YYYY)
 iii. AQAR _____ 2014-15 _____ (DD/MM/YYYY)
 iv. AQAR _____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI) -

Bar Council of India

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status ... Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (for the Colleges)

1.12 Special status conferred by Central/ State Government: UGC/CSIR/DST/DBT/ICMR etc NO

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (Specify)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

13

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

Faculty

04

Non-Teaching Staff Students

02

Alumni

02

Others

02

2.12 Has IQAC received any funding from UGC during the year?

Yes

No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC - Nil

Total Nos.

International

National

State

Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC -

Interactive session with IQAC members

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body

Yes

No

Management

Syndicate

Any other body

Provide the details of the action taken

Part – B**Criterion – I****1. Curricular Aspects**

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph. D.	01	00	00	00
PG	01	00	01	00
UG	01	00	01	00
PG Diploma	00	00	00	00
Advanced Diploma	00	00	00	00
Diploma	00	00	00	00
Certificate	00	00	00	00
Others M. Phil.	01	00	00	00
Total	04	00	02	00
Interdisciplinary	00	00	00	00
Innovative	00	00	00	00

1.2 (i) Flexibility of the Curriculum: Choice based credit system is functional as per UGC guidelines. CBCS/Core/Elective option / Open options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	03
Trimester	00
Annual	00

1.3 Feedback from stakeholders*

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI) Alumni

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus of the conducted programme are periodically updated in the light of new enactments and judgments of Apex court.

1.5 Any new Department/Centre introduced during the year. If yes, give details. – No

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Criterion – II**2. Teaching, Learning and Evaluation**

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	02	01	01	00	

2.2 No. of permanent faculty with Ph.D.: **02**

2.3 No. of faculty positions recruited (R) and vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	01	02	01	00	00	01	00	00	02	03

Four (04) contractual teachers are appointed against the vacant positions.

2.4 No. of Guest and Visiting faculty and Temporary faculty **19**

2.5 Faculty participation in conferences and symposia: 2015 - 16

No. of Faculty	International level	National level	State level
Attended	00	00	04
Presented papers	00	00	04
Resource Persons	00	00	00

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The teaching methods opted for various courses of the department are as :-

B.A. LL.B. (Hons.) – The course is taught by lecture and seminar methods as well as tutorials. Some times the lecture is supported with power point presentations, flow charts and others. Case study method is also followed in teaching for law and practical subjects. The assignments are also allotted to students.

LL.M.:- LL.M. Programme is basically based on research methods. The course is thus taught through lecture and discussion method. It promotes the students as active participant in teaching learning process. The assignments are allotted to students. The students can develop their research skills in subject concerned using case study method and dissertation on research topic.

M. Phil.:- The advance teaching and research methods are opted to teach scholars. The lectures, discussion, seminar and case studies and dissertation on research topic are used.

2.7 Total No. of actual teaching days

during this academic year

182

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum restructuring/ revision/ syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01 Faculty

01 External

2.10 Average percentage of attendance of students: **78 %**

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B. A. LL. B.	274	30%	41	29	-	99%
LL. M.	60		81	19	-	98%
M. Phil.	09		100	-	-	99%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

By way of discussion on improvement on teaching and learning process among the IQAC team.

2.13 Initiatives undertaken towards faculty development:

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	0
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions	0
Summer / Winter schools, Workshops, etc.	01
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	00	00	00	07
Technical Staff	02	03	00	03

Criterion – III**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

DRC monitored the selection of Ph. D. students.

06 Ph.D. Students got selected in the department and at research centre in affiliate college.

Rich library of the school possessing latest literature and journal on law and ancillary subjects. Students also avail the centralized facilities at Central Library, electronic books and journals. Computer terminals and high speed Internet facility are also provided for research assistance.

Researchers are encouraged to avail the above facilities department and at university level. They are also suggested to visit the libraries of National Law Universities and other institutions for example libraries of Judicial Academy, Indian Law Institute, High Court and Supreme court's library.

3.2 Details regarding major projects: - **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects: - **Nil**

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications:

	International	National	Others
Peer Review Journals	00	00	
Non-Peer Review Journals	00	00	
e-Journals	00	00	
Conference proceedings	00	00	

3.5 Details on Impact factor of publications: - **Nil**

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations: **Nil**

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				

Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: **Nil**

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy: **Nil**

3.11 No. of conferences Organized by the Institution: **Nil**

Level	International	National	State	University	College
Number					
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons: **01**

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs: **Nil**

From funding agency From Management of University/College

Total

3.16 No. of patents received this year: **Nil**

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year: **Nil**

Total	International	National	State	University	Dist	College
			01			

3.18 No. of faculty from the Institution who are Ph. D. guides

and students registered under them

08

3.19 No. of Ph.D. awarded by faculty from the Institution

01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF

SRF

Project Fellows

Any other

01

3.21 No. of students Participated in NSS events: None -

University level

State level

National level

International level

3.22 No. of students participated in NCC events: Nil -

University level

State level

National level

International level

3.23 No. of Awards won in NSS: Nil

University level

State level

National level

International level

3.24 No. of Awards won in NCC: Nil

University level

State level

National level

International level

01

3.25 No. of Extension activities organized

University forum

College forum

NCC

NSS

Any other

04

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- Legal aid camps have been organized by the School of Law.
- Inter school sports organized.
- Moot court team participated in various Moot court competitions at National Level.

Criterion – IV**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 Lakhs) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library: - **Yes**

All existing computer units have been configured and updated.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3053	700000/-	70	92160/-	3123	792160/-
Reference Books						
e-Books						
Journals	400	500000/-	Nil		400	-
e-Journals			01	54960/-		54960/-
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments/ Library	Others
Existing	17	12	17	00	00	02	01	02
Added	12	00	00	00	00	00	12	00
Total	29	12	17	00	00	02	13	02

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.) - **Yes**

Campus at Takshila parisar is well equipped with wifi facility.

4.6 Amount spent on maintenance in lakhs:

i) ICT	
ii) Campus Infrastructure and facilities	50000/-
iii) Equipments	30000/-
iv) Others	100000/-
Total:	215000/-

Criterion – V**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services:

Existing academic and administrative staff collectively undertook the responsibility of all such characteristics for student support and mentoring. Academic programme coordinator is active for each semester batch right from the admission to declaration of result. Mentor takes care for a group of 20 students. Mentor weekly interacts with the group and provides counseling for academic, social and career problems.

Department published its updated prospects up to 2011 and now all information hosted on website Link. Syllabi, course plan of each paper is available on the website of the School of Law. Online process of result and its access is under progress.

5.2 Efforts made by the institution for tracking the progression:

Records are maintained and proper monitoring by the faculties and committees constituted for that purposes.

5.3 (a) Total Number of students

UG	PG	Ph. D.	M.Phil.
274	69	15	09

(b) No. of students outside the state

10

(c) No. of international students

Nil

	No	%
Men	182	49

2014 – 15

Women

No	%
184	51

2015 - 16

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
178	46	60	50	00	334	187	46	60	50		343

Demand ratio: Admissions are made through CET. Dropout %: 5

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Faculties are guiding students' apart from class room interaction to prepare them for public and private services examinations. Mentors provide personal counseling of the students for their problems.

No. of students beneficiaries

75

5.5 No. of students qualified in these examinations 2013 – 14: NA

NET	02	SET/SLET		GATE		CAT	
IAS/IPS etc		State PSC	07	UPSC JAG	01	Civil Jude	10

5.6 Details of student counselling and career guidance:

Professional English as language, Seminar on Personality Development are organized by the departments from time to time. Faculty also provides personal counseling of the students for their career and personality development. Support of Career Counseling and opportunity Cell of university and Language Laboratory of University are available.

No. of students benefitted

70

5.7 Details of campus placement: - Law students prefer to practice Advocacy profession. This ratio is almost 100%.

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Lecture was organized on Gender Issues.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	Nil	-
Financial support from government	64	12.8 Lakhs
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives: - None

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students Legal Aid Campus

5.13 Major grievances of students (if any) redressed:

Students take active participation in Moot Court competitions at various places in India.

Criterion – VI**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

To be a leading edge centre of global excellence in legal education research and policy analyzing, catalyzing, through its graduates and its innovative ideas. The legal reforms are necessary to effectively serve the needs of the common people in India guided by India's core constitutional values:

- 1. to provide legal education meeting the academic and professional standards, and**
- 2. to engage with the social challenges, evaluating and to the legal dimensions of globalization and its impact,**
- 3. to foster a legal and justice system that effectively meets the needs of society.**

6.2 Does the Institution has a management Information System: - **Yes**

Online fee submission communication of e-contents and notices through website.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Periodical meeting is held on curriculum revision and feedback is taken stake holder, students, professionals and experts.

6.3.2 Teaching and Learning

Departmental committee monitors and suggests improvement.

6.3.3 Examination and Evaluation

As per DAVV examination ordinance 31 and re revised ordinance 31.

6.3.4 Research and Development

Assignments, empirical and Doctrinal research projects are assigned.

6.3.5 Library, ICT and physical infrastructure / instrumentation

70 new books and 01 e journal (SCR online) are procured in library. Premise is well equipped with closed circuit television, updated computer, internet and WiFi facility improved.

6.3.6 Human Resource Management

Nil

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Through Common Entrance Test conducted by University.

6.4 Welfare schemes for

Teaching	As per University Scheme
Non teaching	As per University Scheme
Students	As per University Scheme

6.5 Total corpus fund generated

University Finance Department

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	
Administrative	No			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

As per DAVV examination ordinance 31 and re revised ordinance 31.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? : NA

6.11 Activities and support from the Alumni Association

Alumni of this institution are working in various institution, companies, corporation and legal consultancies in various cities of India. They help the students in getting opportunity of their placement as well as internship.

6.12 Activities and support from the Parent – Teacher Association: - No

6.13 Development programmes for support staff

Induction and Orientation session is organised in the department.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Faculties and students follow Green calendar and take active participation in activities directed by University from time to time.

Criterion – VII**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Department has been installed with CCTV cameras for wading activities of students consequently students turned more regulars in classes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Teaching practices improved and monitored by Department committee.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- 1. Experts lectures are organized.**
- 2. Practical training to students (MOOT COURT).**

**Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted? Yes

Yes

No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength

- Qualified and Dedicated Faculty.
- Direct approach to High Court Bench for professional practice.
- Rich Library available.
- Sincerity and Punctuality in faculty.

Weakness –

- Shortage of Permanent teaching Faculty.
- Shortage of Computers.

Opportunity

- Advanced topics research by LL.M and Ph.D. Students.
- Grater students selection in Judicial and Administrative services
- National and Globally recognized research Faculty

Challenges

- Changing global prospective in the field of education is greatest challenges.

8. Plans of institution for next year

Planning to start LL.M. one year Programme and certificate courses on legal education.

Name and Signature of the Coordinator, IQAC

Name and Signature of the Chairperson, IQAC